

To be approved at next BCA Meeting

BOARD OF CIVIL AUTHORITY MEETING
Held on February 26, 2026

The Board of Civil Authority (BCA) meeting was called to order by Board Chair Carol Dawes at 6:00 p.m. in Council Chambers of City Hall, Barre, Vermont. Board Members present: Sonya Spaulding (Councilor/JP)(remote), Cheryl Metivier (Clerk), Thom Lauzon (Mayor), Beth Hilgartner (Councilor)(remote), Sharon Toborg (JP)(remote).

1). Approval of the following minutes:

- Oct. 30, 2025

Motion to approve the meeting minutes moved Thom Lauzon (Mayor), seconded by Sharon Toborg (JP) approved..

2. Review checklist before election. Review election workers schedule and finalize BCA table workers. Review layout and hand count volunteers

Motion to approve the Election Worker Schedule was moved by Thom Lauzon (Mayor), seconded by Sharon Toborg (JP) approved.

3. Other Items;

On behalf of the Flags for Veterans, Gary Nokes; There was a request to place brochures in the entrance lobby to the polls for Flags for Veterans, as well as for the Fish & Games Club.

A motion to approve the placement of brochures representing Flags for Veterans and VT Fish & Game Club was moved by Thom Lauzon (Mayor), seconded by Sonya Spaulding (JP/Councilor), approved.

In preparation of a forth coming request to have a display table in the lobby, at the exit of the polls. The table would introduce , explain the importance and assist with installation of the “ReGroup” app. The app is Barre city focused which send any road, storm or emergency information directly to all who are signed up.

A motion to Approve the “Regroup” informational table placement in the lobby of the Auditorium on election day was moved by Thom Lauzon (Mayor), seconded by Sonya Spaulding (Councilor/JP), approved.

BCA Member Sonya Spaulding inquired the legality or prospect of having simplified ballot language available for residents to read prior to entrance to the polls. BCA Chair explained from her many years as City Clerk, the interpretation of the language would not allow such a service. The articles must remain as approved by BUUSD board members.

4. Adjourn was moved by Mayor Thom Lauzon and seconded by JP/Councilor Sonya Spaulding.

The BCA chair, Carol Dawes called adjournment at 5:13pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board